

**CHRIST CHURCH AT GROVE FARM
POSITION DESCRIPTION
DIRECTOR OF LOCAL AND GLOBAL MISSIONS**

DEFINITION

The Director of Local and Global Missions is a salaried full time position who is responsible for leading Christ Church at Grove Farm's vision for missions.

This position will recruit, train, and develop mission-minded disciples and implement programs in order to reach our Jerusalem, Judea, Samaria and the ends of the earth (Acts 1:8).

The Director of Local and Global Missions is expected to contribute to the staff's team spirit through fellowship, encouragement, leadership, prayer, cooperation, and participation. Must be available to serve Sunday services, special services, programs, and events.

QUALIFICATIONS

- Give testimony and life witness of... (1) being a committed believer in Jesus Christ, (2) spiritual gifts relevant to leadership of this ministry, (3) God's affirming calling on those ministries, and (4) a deep genuine passion for missions.
- Has an adequate biblical education preferably at the college-level, a minimum of three years of leadership experience, and has a continuous desire to learn.
- Willingness to travel to current and potential mission sites is required.
- Evangelism training is preferred.
- Ordination preferred.
- Has a sound knowledge of Scripture, an ability to teach effectively and apply Scriptural principles in all areas of ministry.
- Be a stable, mature and growing Christian with an exemplary personal, marital and family life (if applicable).
- Is committed to teamwork with staff and lay leaders church.
- Be in agreement with the mission, vision, and doctrinal position of Christ Church at Grove Farm and become a member of the church.

RESPONSIBILITIES

Ministry

- Cast and communicate the Christ Church vision for missions.
- Assist in the development and implementation of effective strategies in building comprehensive outreach ministries.
- Offer opportunities to keep the congregation involved with our local and global missions efforts.
- Communicate and work with the church's partner ministries, supported ministries, and missionary friends.
- Oversee the Missionary Support program. Keep in contact with the supported missionaries and communicate their updates to the congregation and the staff.
- Train, and develop mission-minded disciples of Christ through prayer, education, and service.
- Continuously identify and raise up future leaders to serve according to their gifts.
- Plan and execute the church's mission trips and events.
- Lead and train mission teams and leaders.

Administration

- Create and maintain an integrated calendar of mission activities.
- Build and participate a prayer team for mission prayer needs.
- Monitor expenses and maintain financial records of all mission activities.
- Work in cooperation with the Communications Manager to ensure that mission updates are completed and posted to the church website in a timely manner.

- Maintain a photographic and video library of mission projects. Work with the Creative Services team to create short videos and presentations.
- Assist the Associate Pastor for Spiritual Growth & Outreach in preparing the annual Missions ministry budget.
- Attend staff meetings and Chapel as requested by the Associate Pastor for Spiritual Growth & Outreach.

ADMINISTRATIVE RELATIONSHIPS

- Reporting and evaluation – The Director of Missions will be accountable to and supervised by the Associate Pastor for Spiritual Growth & Outreach.
- Coordinate and supervise Missions volunteers.