

CHRIST CHURCH AT GROVE FARM
POSITION DESCRIPTION

CARE MINISTRIES PASTOR

DEFINITION

The Care Ministries Pastor is a salaried full-time employee called to provide leadership and coordination of Christ Church's care ministries.

This position will oversee Christ Church's support groups, pastoral care, and care teams. This includes recruiting, training, and supervision of staff and volunteer caregivers.

The Care Ministries Pastor is expected to contribute to the staff's team spirit through fellowship, encouragement, leadership, prayer, cooperation, and participation. Must be available to serve Sunday services, special services, programs, and events.

QUALIFICATIONS

- Give testimony and life witness of... (1) being a committed believer in Jesus Christ, (2) spiritual gifts relevant to leadership of this ministry, (3) God's affirming blessing on those ministries, and (4) a deep genuine passion for care ministries.
- Have an adequate biblical education preferable at the college level, a minimum of three years leadership experience, and a continuous desire to learn in order to become a more effective leader.
- Have a sound knowledge of Scripture and an ability to teach effectively and apply Scriptural principles in all areas of ministry.
- Ordination is required.
- Evangelism training preferred.
- Be a stable, mature, and growing Christian with an exemplary personal, marital, and family life (if applicable).
- Is committed to teamwork with staff and lay leaders of the church.
- Available to serve Sunday & special services, programs, and events.
- Be in agreement with the mission, vision, and doctrinal position of Christ Church at Grove Farm and become a member of the church.

RESPONSIBILITIES

Ministry

- Connect with Christ Church congregation through visitations as well as verbal and written communication.
- Conduct hospital, home, and various offsite visitations. Serve Communion as needed.
- Work with staff members to reinforce the importance of responding to the church family's pastoral concerns.

- Provide pastoral counseling to individuals, couples, and families. Make referrals as appropriate.
- Facilitate baptism and dedication orientations. Conduct or assist with baptisms and dedications as needed.
- Facilitate funeral/memorial service planning with families. Conduct or assist in services as needed.
- Facilitate pre-marital counseling as assigned. Conduct or assist in ceremonies as needed.
- Preach and serve as worship host as assigned by the Senior Pastor.
- Teach and support pastoral care adult education classes as needed.

Leadership

- Supervise the Care Ministry teams in planning and coordinating events and programs in cooperation with the overall church mission.
- Oversee care ministries to include recruitment, training, and supervision of volunteer caregivers.
- Supervise baptism and funeral/memorial policies.
- Oversee recovery ministries.
- Supervise the prayer life ministries at Christ Church at Grove Farm.
- Oversee support and enrichment ministries within the Care Ministry department.
- Prepare and manage an annual budget for the Care Ministry department.
- Oversee financial aid and administer the Good Samaritan account.
- Manage, support, and develop the skills of the Care Ministries team leaders and staff.

General

- Attend worship planning meetings as needed.
- Attend all-staff meetings and staff chapel as requested by the Associate Pastor of Discipleship & Missions.
- Keep informed and educated about care ministry issues, resources, and conferencing that reinforce healthy ministry development.

REPORTING

- Report to and maintain a close working relationship with the Associate Pastor of Discipleship & Missions.
- Directly oversee, encourage, and measure performance of the Care Ministries staff.
- Recruit, oversee, and train care volunteers.
- Confidentiality – It is always essential that this position maintain the highest degree of confidentiality, sensitivity, and discernment.